**WELCOME**

**To**

**Ms. Gatlin’s 3rd Grade Class!!!**

**About Me:**

My name is Susie Gatlin and I’m so excited to be starting my second year at Cartersville Elementary School! I have a Bachelor’s Degree and a Master’s Degree in Early Childhood education. This will be my 23rd year in education. I know we are going to have a wonderful year together.

I am originally from Miami, Florida. I moved to the Atlanta area in 1983. I’ve spent much of the past 36 years in the Cobb County area. I recently moved to Cartersville and I’m loving it! I have one beautiful son, Corey, who is now 32 years old. He enjoys living in Roswell. I have two cats and one dog. I am a true lover of animals. I enjoy the beach, live music, and hiking.

My email address is sgatlin@cartersvilleschools.org

**What To Expect:**

Your child will have a daily folder. Each student will have homework each week and daily reading is required. I will send home newsletters to keep you updated on what we are studying and upcoming events. We will also be using an online messaging system this year. We will have formal parent conferences in October but I am always willing to meet with parents anytime.

**Attendance & Dismissal:**

Please help your child to be present and on time every day. If your child is absent, please send in a signed note regarding the absence. Students cannot be dismissed after 2:00 p.m. to ensure safety during dismissal procedures. If you need to change how your child goes home, we will need a signed note or you may come in to change it in the office. No phone or email transportation changes are accepted.

**Class Schedule:**

7:00-7:30 Arrival/Breakfast/Morning Work

7:30-8:40 Morning Work/Class Meeting/Mountain

 Language

8:40-9:35 Writers Workshop

9:35-10:35 Reading/Language Arts

10:35-10:50 Number Talks/Mountain Math

10:50-11:20 Lunch

11:20-11:50 Recess

11:50-12:50 Math

12:50-1:20 Content: Science/Social Studies

1:20-2:15 Specials (Day 1: Music, Day 2: Art, Day3: Computer, Day 4: PE, Day 5: PE, Day 6: PE)

2:30 Dismissal

**Classwork/Homework Policy:**

Students are responsible for keeping up with all work, as well as keeping it neat and organized. You should expect reading and math practice Monday through Thursday. We will try to limit homework to only practicing the important skills that we learn in class.

Agendas must be initialed by a parent EVERY NIGHT. Agendas will be checked to make sure that parents/guardians have initialed from the previous day. Classroom infractions and behavior concerns will be written in the agenda on a daily basis. Please have all homework and classwork turned in on time. We really work on responsibility in 3rd grade.

**Grading Policy:**

Your parents have access to your grades through PowerSchool. To access the PowerSchool program, simply go to www.cartersvilleschools.org and click on the link for CES, Families and then on the PowerSchool Parent. Passwords will be sent home. If misplace, parents must obtain the password from the office. Teachers do not have access to passwords. The grading policy for third grade is as follows:

90-100 is an A, 80-89 is a B, 70-79 is a C, below a 70 is not passing.

Daily Assignments: 40%Tests/Quizzes: 60%